

# VOLKSWAGEN INTERNATIONAL FINANCE

NAAMLOZE VENNOOTSCHAP

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## 1. Our Whistleblower System

Complying with statutory regulations and internal rules, and the principles laid down in our Code of Conduct and the Code of Conduct for Business Partners, has top priority at Volkswagen International Finance N.V.. The success of our company is based on Integrity and Compliance. **To meet these standards, it is important to learn of potential employee or supplier misconduct and to put a stop to it.** Therefore, we entrusted the Volkswagen Group's Central Investigation Office to operate an independent, impartial and confidential Whistleblower System on our behalf.

A key pillar of our Whistleblower System is the principle of procedural fairness. It also guarantees the greatest possible protection for whistleblowers, persons implicated and employees contributing to the investigation of reported misconduct.

This also includes offering opportunities for anonymous reporting and communication. We assure not to perform any steps in order to identify anonymous whistleblowers, who do not misuse our Whistleblower System. Retaliation of whistleblowers and all persons who contribute to investigations at Volkswagen International Finance N.V. will not be tolerated. Persons implicated are presumed innocent until the violation is proven. Investigations will be conducted with the utmost confidentiality. The information will be processed in a fair, fast and protected process.

### How do we process your report?

The qualified and experienced colleagues at the Investigation Office examine every report for potential misconduct by a Volkswagen Group employee thoroughly and follow it up systematically. First, you will get a confirmation of receipt. The Investigation Office then assesses your report. This includes gathering facts particularly from the whistleblower. Only if this initial evaluation shows grounds for suspicion of a violation an investigation by a dedicated Investigating Unit will be started. Afterwards, the results of the investigation will be assessed by the Investigation Office and appropriate measures will be recommended. Information about the status\* and the outcome of the procedure will be given to you without undue delay.

Potential violations of the Code of Conduct for Business Partners by suppliers, including serious risks and violations of human rights and environment by direct and indirect suppliers, can also be reported to the Investigation Office - as well as reports requiring otherwise immediate action. The Investigation Office will inform the responsible departments, who will process the issue accordingly. This particularly includes taking the necessary measures to minimize or end violations and/or risks.

*\* The processing time varies depending on the subject of the procedure*

Find more information on the procedural principles of our whistleblower system in the link below.

[Volkswagen Group Complaints Procedure.pdf \(volkswagenag.com\)](https://www.volkswagenag.com/Content/SharedContent/EN/00_00_00_00_00_00_00_00/Volkswagen_Group_Complaints_Procedure.pdf)

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## **2. Do you have any concern or feedback regarding a Volkswagen International Finance N.V. product or service?**

If you have any questions or inquiries regarding products, feedback or complaints about services provided by Volkswagen or our business partners, please contact [info@volkswagen.nl](mailto:info@volkswagen.nl). We kindly ask for your understanding that the Whistleblower System unfortunately cannot process customer complaints.

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## **3. Making a report to our Whistleblower System**

The Whistleblower System offers various channels to report potential employee misconduct that allow a swift review and reaction by our company if necessary.

However this does not affect the statutory right to contact designated authorities as described below.

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## 3. Making a report to our Whistleblower System – 24/7 Hotline

### 24/7 Hotline

You can make a report at 365 days, 24 hours, using the international toll-free number:

**+800 444 46300\***.

If your local telephone provider does not support the toll-free service, you can call the following chargeable number:

**+49 5361 946300.**

- *Depending on the country you are calling from it is possible that the international toll-free hotline is not available since some telephone network providers do not support the service. If so, please use the offered chargeable number or your country specific number.*

Country	Toll Free Number	Local Number
Brazil	0800-5912743	021-23911381
Mexico	001-800-4610242	0155-71000355
Slovak Republic	0800-002576	02-33325602
USA	833-6571574	908-2198092
South Africa	0800-994983	021-1003533
Malaysia	1-800-819523	0154-600099
Argentina	0800-6662992	011-52528632
Germany	0800 444 46300	05361-946300

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## 3. Making a report to our Whistleblower System – Online Reporting Channel

### Online Reporting Channel

You have the option of using a web-based communication platform [BKMS](#) to contact the Investigation Office in many languages. This system is confidential and technically secured.

Even if your preferred language is not offered in the reporting channel, you can use any language to submit your report. You can also contact the Investigation Office in any language via e-mail or mail.

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## 3. Making a report to our Whistleblower System – E-mail

### **Ombudspersons**

Volkswagen International Finance N.V. has appointed external lawyers to act as Ombudspersons. They advise on the Whistleblower System or ensure that reports from whistleblowers are forwarded anonymously to the Investigation Office if desired.

If you want to get in contact with the Ombudsperson you can find their contact details here:

<https://www.ombudsmen-of-volkswagen.com/>

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## 3. Making a report to our Whistleblower System – E-mail

### E-mail

You can get in contact with the Investigation Office of Volkswagen International Finance N.V. via e-mail:  
[io@volkswagen.de](mailto:io@volkswagen.de)



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## 3. Making a report to our Whistleblower System – Postal address /in person

### Central Investigation Office

#### **Postal address:**

Central Investigation Office  
Box 1717  
38436 Wolfsburg Germany

#### **In person:**

Please make an appointment in advance by writing an E-mail to [io@volkswagen.de](mailto:io@volkswagen.de).

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## 4. Do you have further questions?

### **Do you have further questions or do you need a local contact?**

Questions or suggestions for improvement concerning the Whistleblower System can also be addressed to the Investigation Office.

**Furthermore, our local Compliance Officer/responsible function can also be addressed in all matters of the Whistleblower System via [compliance.vif@volkswagen.de](mailto:compliance.vif@volkswagen.de).**

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## 5. External Reporting Channel of The Netherlands

### **External Reporting Channel of Netherlands**

The Netherlands government has defined designated authorities, that also accept reports on misconduct as external reporting channels. The external reporting channel is

<https://www.huisvoorklokkeluiders.nl/>